

**Circular Letter No. 42/2014**

My No. PGIM/EX/14/PCME (13)  
Postgraduate Institute of Medicine,  
160, Norris Canal Road,  
Colombo 7.  
27<sup>th</sup> May 2014.

To : Director/NHSL, Colombo,  
Directors/MSS of Teaching/General Hospitals,  
Regional Directors of Health Services,  
Deans of Faculties of Medicine/Medical Sciences,  
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,  
Sri Jayewardenepura/Rajarata/Eastern,

**SELECTION EXAMINATION FOR POSTGRADUATE CERTIFICATE IN  
MEDICAL EDUCATION – JULY, 2014**

1. The above examination will commence on **10<sup>th</sup> July 2014**.
2. Applications are invited by me from medical officers in the state and non-state sectors possessing the following requirements to sit the Selection Examination for enrolment to the above examination.
  - (a) M.B.B.S. Degree (or equivalent) registered with or recognized by the Sri Lanka Medical Council;
  - (b) Satisfactory completion of internship acceptable to the Sri Lanka Medical Council;
  - (c) Satisfactory completion of one year of post internship in medical practice in a University /Public Sector Institution / Private sector in Sri Lanka acceptable to the PGIM as at the date of closure of applications; (**25<sup>th</sup> June 2014**)

Or

Be an academic staff member in a Faculty of Medicine, Dentistry, Veterinary Science or Allied Health Sciences with a MBBS, BDS, BVSc, BSc, or BA degree and three years of teaching experience at University level.

**Note** The criteria prescribed in paragraph (c) must have been satisfied by the applicants as at the date of closure of applications, provided that where a short-fall has occurred due to any reasons including sick, maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the Selection Examination.

3. The University Grants Commission has recognized the PGIM Postgraduate Certificate in Medical Education as a suitable induction programme for academic staff in Faculties of Medicine / Dental Sciences and Allied Health Sciences.

4. Be eligible for enrolment to the training programme, applicants should pass the selection examination. The current format of the selection examination for the perusal of applicants is described in the prospectus and relevant examination documents which are available at the PGIM.
5. The selection examination shall consist of two components, a **Written Paper of 01 hour duration and a structured oral examination**. The content areas from which the questions are based on is described in the prospectus and relevant documents available at the PGIM.
6. Only the candidates who pass the Selection Examination by obtaining a minimum of 50% of the total aggregate and a minimum of 45% for each component shall be considered for enrolment to the course.
7. All candidates who pass the selection examination by obtaining the required pass mark will be enrolled to the training programme.
8. When a candidate is selected, he/she should register in the same year. If this is not done another eligible candidate will be selected. And the candidate, who refused, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.
9. The relevant information of the training programme and Certificate Examination are described in the Prospectus 2012 and other relevant documents. However if amendments have been made following printing of the Prospectus, the circulars with such amendments may be collected from the examination branch office of the PGIM. These circulars will also be handed over to the selected candidates at the commencement of the training programme.
10. The prescribed fees for the examination are as follows :

(a) Application fee	- Rs.	1,000.00
(b) Registration fee	- Rs.	4,000.00 (Non refundable)
(c) Selection Examination fees	- Rs.	10,500.00

(Private candidates will be charged 50% more on each fee of the PGIM)

11. Eligible candidates should obtain the prescribed application forms from the Examinations Branch, Postgraduate Institute of Medicine on payment of Rs. 1000/- or have it downloaded from the PGIM website [www.cmb.ac.lk/pgim](http://www.cmb.ac.lk/pgim). Requests for application and other details by post should accompany a SASE 9" x 4" in size and a money order for Rs. 1000/- drawn in favor of the Postgraduate Institute of Medicine and payable at the Cinnamon Gardens Post Office, Colombo 7. The envelope should be marked "**Application for Selection Test for enrolment to the training programme in Medical Education**" at the top left hand corner.

12. Completed applications with **every cage duly filled** should be forwarded through the Head of Department, The applications should reach to Asst. Registrar/Examinations, Postgraduate Institute of Medicine, 160, Norris Canal Road, Colombo 7 on or before **25<sup>th</sup> June 2014**. **Incomplete applications and late applications will not be considered under any circumstances.**
13. Please bring the contents of the Circular Letter to the notice of all medical officers concerned in your department/division/faculty.
14. Please refer to the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in PGIM website – [www.cmb.ac.lk/pgim](http://www.cmb.ac.lk/pgim)
15. The unofficial results of the examination will be only released following approval by the Board of Management. However for the results to be valid and official the **Senate of the University should approve the results.**
16. The candidates will be issued an **“Examination Feedback Form”** with the admission documents. It should be sent to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination.** If the form is not received it will be confirmed that you do not have any concerns regarding the examination and it had been conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours or following release of results nor will these be investigated by the PGIM.**

Professor H.Janaka de Silva  
Director, PGIM

- Copies .
1. Secretary, Ministry of Health & Nutrition.
  2. Director General of Health Services.
  3. DDGHS/Medical Services.
  4. Commanders of Armed Forces
  5. Registrar, Sri Lanka Medical Council.
  6. Secretary of Specialty Board in Medical Education.
  7. Hony. Secretary, GMOA.