

Circular Letter No. 57 /2014

My No. PGIM/EX/8/SE/PDTM ('14)
Postgraduate Institute of Medicine
160, Norris Canal Road
Colombo 7.
09 July 2014

To : Director/NHSL, Colombo,
Directors/MSS of Teaching/General Hospitals,
Regional Directors of Health Services,
Deans of Faculties of Medicine/Medical Sciences,
Universities of Peradeniya/ Colombo/ Jaffna/ Ruhuna/ Kelaniya,
Sri Jayewardenepura,

Selection Examination for Enrolment to the In-Service Training Programme in Postgraduate Diploma in Transfusion Medicine – October 2014

1. The above examination is scheduled to commence on **20 October 2014**.
 2. Applications are invited by me from medical officers in the state and non-state sectors possessing the following requirements to sit the Selection Examination for enrolment to the in-service training programme in Postgraduate Diploma in Transfusion Medicine.
 - (a) A medical degree registered with the Sri Lanka Medical Council;
 - (b) Satisfactory completion of internship acceptable the Sri Lanka Medical Council;
 - (c) Satisfactory completion of one year of post internship in medical/ Clinical practice or teaching in a University/ Public / Private Sector Institution/ Non-state Sector in Sri Lanka acceptable to the PGIM as at the date of closure of applications, ie. **05 September 2014**.
- Notes:** - The criteria prescribed in paragraphs (a) to (c) must have been satisfied by the application as at the date of closure of applications, provided that where a shortfall has occurred due to any reasons including sick, maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply.
3. The applicants to be eligible for enrollment to the training programme should pass the selection examination. The current format of the selection examination for the perusal of applicants is described in the prospectus and examination documents which are available at the PGIM.
 4. The selection examination shall be a written paper of Structured Essay Questions of three hours duration. The content areas from which the questions are based on is described in the prospectus and relevant documents available at the PGIM.
Number of questions – 6 out of 8 questions should be answered.
 5. The candidate who pass the selection examination by obtaining 50% or more for the written paper only shall be considered for enrolment to the course.
 6. Past question papers are available for sale in the PGIM Library.

7. Only a **maximum of 05 candidates** from the **Ministry of Health** who pass the selection examination who are **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit. The details are available at the examinations branch, office of the PGIM.
8. Only a **maximum of 01 candidate** from the **non-state sector** who pass the selection examination who are **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit. The details are available at the examinations branch, office of the PGIM.
9. Only a **maximum of 01 candidate** from the **State Universities** who pass the selection examination who are **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit. The details are available at the examinations branch, office of the PGIM.
10. Only a **maximum of 01 candidate** from the **Armed Forces** who passes the selection examination who is **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit. The details are available at the examinations branch, office of the PGIM.
11. **However if extra candidate/s than the allocated number/s is/are available above the “cut of line” from the Non State Sector, Universities or Armed forces all such candidates/s shall be enrolled though this may exceed the allocated number as per section 8,9 and 10 above.** The details are available at the examination branch office of the PGIM.
12. **If the allocated number from other three sectors as per section 8,9,and 10 above are not enrolled due to non availability of qualified candidates the allocated number for the state sector shall be increased accordingly and candidates below the “cut off line” shall be enrolled based on merit to the vacant positions.** The details are available at the examination branch office of the PGIM.
13. **In the event of extra number of candidates exceeding the allocated number from the other three sectors are selected as per section 11 above, a similar extra number from the State Sector below the cut of line based on merit shall be enrolled.** The details are available at the examination branch office of the PGIM.
14. **Following the examination and release of results the above numbers shall not be changed nor shall requests for such changes be entertained.**
15. Each year only the scheduled Selection Examination in the approved examination calendar shall be held. No repeat or additional examination will be held.
16. The allocation of training units will be done as described in **“Guidelines for enrolment on non-state sector trainees in to PGIM training programmes – 2011”** and according to the approved procedure by the PGIM based on merit. The allocated training unit/s shall not be changed for personal reasons.
17. When a candidate is selected, he/she should register in the same year. If this is not done another eligible candidate will be selected. And the candidate, who refused, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.

18. For all fulltime training programmes fulltime release from Ministry of Health is a prerequisite for enrollment. When relevant it may be necessary to sign a bond before such enrollment of such a requirement has been decided by the Ministry of Health or University.
19. The relevant information of the training programme, MD Examination, requirements for Board Certification are described in the Prospectus and other relevant documents. However if amendments have been made following printing of the Prospectus, the circulars with such amendments may be collected from examinations branch, office of the PGIM. These circulars will also be handed over to the selected candidates at the commencement of the training programme.
20. The candidates who shall commence the pre MD (Registrar) or Post MD (Senior Registrar) training after 1st August 2011 should pass the Pre-Board Certification Assessment to be eligible for Board Certification. The details are available at the PGIM for perusal.
21. There should be no delay in submitting the dissertation or research report within the stipulated period as prescribed in the prospectus. If there is delay, the Board Certificate will be delayed accordingly.
22. Following the completion of prescribed requirements for Board Certification including overseas training the prospective trainee applies for Board Certification with the relevant documents within one month following the completion of such requirements. If this is not followed, the date of Board Certification will be delayed.
23. The prescribed fees for the examination for candidates in the state sector are as follows:
 - (a) Registration fee - Rs. 4,000.00 (non refundable)
 - (b) Examination fees - Rs.10,500.00(candidates from non-state sector will be charged 50% more of the above listed fees)
24. Eligible candidates should obtain the prescribed application forms from the Examinations Branch, Postgraduate Institute of Medicine on payment of Rs.1,000/- or can be downloaded from our website www.pgim.cmb.ac.lk Requests for application and other details by post should accompany a SASE 9” x 4” in size and a money order for Rs.1,000/- drawn in favour of Postgraduate Institute of Medicine and payable at the Cinnamon Post Office. The envelope should be marked “**Application for the Selection Examination for enrolment to the in-service training programme in Postgraduate Diploma in Transfusion Medicine**” at the top left hand corner.
25. Completed applications with **every cage duly filled** should be forwarded through the Head of Department (if applicable) confirming that the applicant if selected would be released for postgraduate training at the PGIM. The applications should reach the Assistant Registrar/ Examinations, PGIM, No. 160, Norris Canal Road, Colombo 07 on or before **05 September 2014. Incomplete applications and late applications will not be considered under any circumstances.**
26. The selected candidates should report to the training unit allocated to him/ her within one month on receipt of the letter of selection to the training programme and allocation to the training unit.
27. Please bring the contents of the Circular Letter to the notice of all medical officers concerned in your department/division/faculty.

28. Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in PGIM website – www.cmb.ac.lk/pgim
29. The unofficial results of the examination will be released only following approval by the Board of Management. However for the results to be valid and official the **Senate of the University should approve the results.**
30. The candidates will be issued an “**Examination Feedback Form**” with the admission documents letter and this should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination.** If the form is not returned it will be assumed that you do not have any concerns regarding the examination and that it was conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours or following release of results** nor will these be investigated by the PGIM.

Professor H. Janaka de Silva
Director, PGIM
Postgraduate Institute of Medicine
University of Colombo

- Copies:
1. Secretary, Ministry of Health, Nutrition & Welfare.
 2. Director General of Health Services.
 3. Registrar, Sri Lanka Medical Council.
 4. Secretary of Board of Study in Pathology.
 5. Secretary, Sri Lanka College of Pathologists.
 6. Hony. Secretary, GMOA

