

**Circular Letter No.63/2014**

My No. PGIM/EX/13/PD/Med/Micro ('14)  
Postgraduate Institute of Medicine,  
160, Norris Canal Road,  
Colombo 7.  
11 August, 2014.

To : Director/NHSL, Colombo,  
Directors/MSS of Teaching/General Hospitals,  
Regional Directors of Health Services,  
Deans of Faculties of Medicine/Medical Sciences,  
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,  
Sri Jayewardenepura,  
Director/MRI,

**POSTGRADUATE DIPLOMA IN MEDICAL MICROBIOLOGY EXAMINATION –  
DECEMBER, 2014**

The above examination will commence on **Monday, 08 December, 2014.**

2. Applications are invited by me from medical officers possessing the following requirements to sit the examination.

- Show at least 80% attendance in;
  - a) the classes conducted in each of the 10 modules in the taught course
  - b) the period of in-service training in one or more hospital laboratories
  - c) the monthly classes conducted during the period of in-service training
- Obtain a satisfactory progress report from the assigned trainer(s) for in-service training
- Submit a duly completed portfolio

3. The examination consists of three components, **Theory Component** (MCQ and Structured Essay Paper), **Practical Component** (OSPE & lab procedures in microbiology tested over 2 half-days) and **Portfolio Assessment**. A candidate must obtain a minimum of 50% or more for the theory component (MCQ and Structured Essay Paper), a minimum of 50% or more for the practical component (OSPE and Practical Examination) and a total average of a minimum of 50% or more to pass the examination.

4. The prescribed fees for the examination shall be, as follows :

(a) Registration fee	- Rs.	4,000.00 (Non refundable)
(b) Examination fees	- Rs.	23,500.00
(c) Portfolio Assessment fee	- Rs.	3,000.00

5. Please note that a candidate must complete the Diploma within six (06) attempts in not more than 6 years from the date of passing the selection examination.

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6. Eligible candidates should obtain the prescribed application forms from the Examinations Branch, Postgraduate Institute of Medicine on payment of Rs1000/- or can be download from our website [www.cmb.ac.lk/pgim](http://www.cmb.ac.lk/pgim) . Requests for application and other details by post should accompany a SASE 9” x 4” in size and a money order for Rs. 1000/- drawn in favor of Postgraduate Institute of Medicine and payable at the Cinnamon Gardens Post Office. The envelope should be marked “**Application for the Postgraduate Diploma in Medical Microbiology**” at the top left hand corner.

7. Applications **with every cage duly filled** should be forwarded to the Assistant Registrar/Examinations, PGIM, 160, Norris Canal Road, Colombo 7 on or before **24, October, 2014** through the Head of Department. **Late applications will not be considered under any circumstances.**

8. Please bring the contents of the Circular Letter to the notice of all medical officers concerned in your department/division/faculty.

9. The unofficial results of the examination will be only released following approval by the Board of Management, However for the results to be valid and official the **Senate of the University should approve the result.**

10. The candidate will be issued an “**Examination Feedback Form**” with the admission documents. It should be sent to Director/ PGIM under confidential cover within **48 hours after conclusion of the examination.** If the form is not received it will be confirmed that you do not have any concerns regarding the examination and it had been conducted according to the Prospectus / rules regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours or following release of results** nor will these be investigated by the PGIM.

Professor H. Janaka de Silva  
Director, PGIM

- c.c. 1. Secretary, Ministry of Healthcare & Nutrition  
2. Director General of Health Services  
3. Registrar, Sri Lanka Medical Council  
4. Secretary of Board of Study in Medical Microbiology  
5. Hony. Secretary, GMOA  
6. PGIM Library  
7. PGIM Branch Library, Kandy