

My No.PGIM/EX/12/SE/PGD/HSDM (14)
Postgraduate Institute of Medicine,
160, Norris Canal Road,
Colombo 7.
9th September 2014

To : Director/NHSL, Colombo,
Directors/MSS of Teaching/General Hospitals,
Provincial Directors of Health Services,
Deans of Faculties of Medicine/Medical Sciences,
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,
Sri Jayewardenepura,/Rajarata/EUSL/KDU
Director Medical Services, Sri Lanka Army / Navy / Air Force
Director/Police Hospital

**SELECTION EXAMINATION FOR ENROLMENT TO THE IN-SERVICE
TRAINING PROGRAMME IN POSTGRADUATE DIPLOMA IN HEALTH SECTOR
DISASTER MANAGEMENT - DECEMBER 2014**

1. The above examination is scheduled to commence on **5th December 2014**.
2. Applications are invited from medical officers in the state and non-state sectors possessing the following requirements to sit the Selection Examination for enrolment to the in-service training programme in Postgraduate Diploma in Health Sector Disaster Management.
 - (a) A medical degree registered with the Sri Lanka Medical Council;
 - (b) satisfactory completion of internship acceptable to the Sri Lanka Medical Council;
 - (c) satisfactory completion of one year of post internship in medical practice in a University/Public Sector Institution/Private Sector (see item 6) in Sri Lanka acceptable to the PGIM as at the date of closure of applications **17th October 2014**.or
 - (d) A Bachelor of Dental Surgery (BDS) degree registered with Sri Lanka Medical Council with three years dental practice after graduation as at the date of closure of applications **17th October 2014**.

Note:

The criteria prescribed in paragraph (c) have to be satisfied by the applicants by the date of closure of applications. Where a short-fall has occurred due to any reasons including sick, maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the Selection Examination.

3. To be eligible for enrolment to the training programme the applicants should pass the selection examination. The current format of the selection examination is described in the prospectus.
4. The selection examination shall consist of Theory paper with 05 Structured Essay Questions of (03) three hours duration.

5. Candidates should obtain a pass mark of 50% or more to be eligible to be admitted to the training programme.
6. Only a **maximum of 20 candidates** from the Ministry of Health who pass the selection examination and who are **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit.
7. Only a **maximum of 01 candidate** from the **non-state sector** who pass the selection examination and who are **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit.
8. Only a **maximum of 01 candidate** from the **State Universities** who pass the selection examination and who are **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit.
9. Only a **maximum of 03 candidates** from the **Armed Forces (including Police)** who pass the selection examination and who are **above the “cut-off line” in the merit list** will be enrolled in the training programme in the order of merit.
10. However if extra candidate/s than the allocated number/s is/are available above the “cut off line” from the Non State Sector, Universities and Armed Forces all such candidate’s shall be enrolled though this may exceed the allocated number as per section 07, 08 and 09 above.
11. If the allocated number from other three sectors as per section 07, 08, 09 above are not enrolled due to non availability of qualified candidates the allocated number for the state sector shall be increased accordingly and candidates below the “cut off line” shall be enrolled based on merit to the vacant positions.
12. In the event of extra number of candidates exceeding the allocated number from the other three sectors are selected as per section 10 above, a similar extra number from the State Sector below the “cut off line” based on merit shall be enrolled.
13. Following the examination and release of results the above numbers shall not be changed nor shall requests for such changes be entertained.
14. Each year only the scheduled Selection Examination in the approved examination calendar shall be held. No repeat or additional examinations will be held.
15. The allocation of training units will be done as described in "Guideline for enrolment of non-state sector trainees in to PGIM training programmes - 2011". and according to the approved procedure by the PGIM based on merit. The allocated training unit/s shall not be changed for personal reasons.
16. When a candidate is selected, he/she should register in the same year. If this is not done another eligible candidate will be selected. And the candidate, who refused, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.
17. For all fulltime training programmes fulltime release from Ministry of Health is a prerequisite for enrollment. When relevant it may be necessary to sign a bond before such enrollment if such a requirement has been decided by the Ministry of Health or University.

18. The prescribed fees for the examination for candidates in the state sector are as follows:
- | | |
|----------------------|---------------------------------|
| (a) Registration fee | - Rs. 4,000.00 (non refundable) |
| (b) Examination fees | - Rs. 10,500.00 |
- (candidates from non-state sector will be charged 50% more of the above listed fees)
19. Eligible candidates should obtain the prescribed application forms from the Examinations Branch, Postgraduate Institute of Medicine on payment of Rs. 1000/- or can be download from our website www.cmb.ac.lk/pgim. Requests for application and other details by post should accompany a SASE 9" x 4" in size and a money order for Rs. 1000/- drawn in favour of Postgraduate Institute of Medicine and payable at the Cinnamon Gardens Post Office, Colombo 7. The envelope should be marked **"Application for selection test for enrolment to the in-service training programme in Postgraduate Diploma in Health Sector Disaster Management"** at the top left hand corner.
20. Completed applications with **every cage duly filled** should be forwarded through the Head of Department, confirming that the applicants if selected would be released for postgraduate training at the PGIM. The applications should reach to the Assistant Registrar/ Examinations, Postgraduate Institute of Medicine, No. 160, Norris Canal Road, Colombo 7 on or before **17th October 2014. Incomplete applications and late applications will not be considered under any circumstances.**
21. The selected candidates shall report to the training unit allocated to him/her within one month on receipt of the letter of selection to the training programme and allocation to the training unit.
22. Please bring the contents of the Circular Letter to the notice of all medical officers / dental surgeons concerned in your department/division/faculty.
23. Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in PGIM website - www.cmb.ac.lk/pgim
24. The unofficial results of the examination will be only released following approval by the Board of Management. However for the results to be valid and official the **Senate of the University should approve the results.**
25. The examiners will be issued an **"Examination Feedback Form"** with the appointment letter and this should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination.** If the form is not returned it will be assumed that you do not have any concerns regarding the examination and it was conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained 48 hours after conclusion of the examination or following release of results** nor will these be investigated by the PGIM.

Professor H. Janaka de Silva
Director, PGIM

- Copies 1. Secretary, Ministry of Healthcare & Nutrition
2. Director General of Health Services
3. DDGHS/Medical Services
4. Registrar, Sri Lanka Medical Council.
5. Secretary of Specialty Board in Health Sector Disaster Management
6. Hony. Secretary, GMOA