

Circular Letter No. 92./2015

My No. PGIM/EX/4/SE/DFM (2015)
Postgraduate Institute of Medicine,
160, Norris Canal Road,
Colombo 7.
26th November, 2014

To: Director/NHSL, Colombo,
Directors/MSS of Teaching/General Hospitals,
Regional Directors of Health Services,
Deans of Faculties of Medicine/Medical Sciences,
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,
Sri Jayewardenepura,

**SELECTION EXAMINATION FOR ENROLMENT TO THE IN-SERVICE
TRAINING PROGRAMME IN
POSTGRADUATE DIPLOMA IN FAMILY MEDICINE (IN-SERVICE)**

1. The above examination is scheduled to commence on **12th February 2015**.
2. Applications are invited by me from medical officers in the Ministry of Health, General Practice, Universities and Non-State Sector possessing the following requirements to sit the Selection Examination for enrolment to the in-service training programme in Postgraduate Diploma in Family Medicine.
 - (a) A medical degree registrable with the Sri Lanka Medical Council;
 - (b) Satisfactory completion of internship acceptable to the Sri Lanka Medical Council;
 - (c) In the case of an applicant from the Ministry of Health satisfactory completion of **five years** of post-internship service in a university/public sector/private sector institution in Sri Lanka acceptable to the PGIM
OR
In the case of a full time **General Practitioner** or a permanent **academic staff member** from a medical faculty satisfactory completion of **one year** of post-internship service in a university/public sector/private sector institution in Sri Lanka acceptable to the PGIM.
 - (d) The criteria prescribed in paragraphs (a) to (c) must have been satisfied by the applicant at the date of closure of applications for the selection examination in Family Medicine.

Note :-

The criteria prescribed in paragraph (c) must have been satisfied by the applicants as at the date of closure of applications provided that where a short-fall has occurred due to any reasons including sick, maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the Selection Examination.

3. The applicants to be eligible for enrolment to the training programme should pass the selection examination. The current format of the selection examination for the perusal of applicants is described in the prospectus and relevant examination documents which are available at the PGIM.
4. The selection examination shall consist of a Multiple Question Paper with 40 Questions. The content areas from which the questions are based on is described in the prospectus and relevant documents available at the PGIM.
5. The candidates who pass the Selection Examination by obtaining 50% or more only shall be considered for enrolment to the course.
6. Only a **maximum of 45 candidates** from the **Ministry of Health** who pass the selection examination and **above the “cut-off” line** will be enrolled in the training programme in the order of merit. The details are available at the examination branch office of the PGIM.
7. All **candidates** from the **State Universities** who pass the selection examination and **above the “cut-off” line** in the merit list will be enrolled in the training programme in the order of merit. The details are available at the examination branch office of the PGIM.
8. Only a **maximum of 5 candidates who are General Practitioners** who pass the selection examination and **above the “cut-off” line** in the merit list will be enrolled in the training programme in the order of merit. The details are available at the examination branch office of the PGIM.
9. Only a **maximum of 5 Candidates** from the **Non-State Sector** who pass the selection examination and **above the “cut-off” line** in the merit list will be enrolled in the training programme in the order of merit. The details are available at the examination branch office of the PGIM.

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10. The allocation of training units will be done as described in “Guidelines for enrolment of non-state sector trainees in to PGIM training programmes-2011.”
11. **The candidates who are enrolled will have to follow the training programme according to the new Postgraduate Diploma Prospectus 2012 and if selected to the MD training programme later will have to follow the MD programme according to the new MD Prospectus 2012. To be eligible for Board Certification a minimum of 2 years post MD training is required.**
12. The relevant information of the training programme, MD Examination, requirements for Board Certification are described in the Prospectus and other relevant documents. However if amendments have been made following printing of the Prospectus, the circulars with such amendments may be collected from the examination branch office of the PGIM. These circulars will also be handed over to the selected candidates at the commencement of the training programme.
13. The prescribed fees for the examination for candidates in the state sector are as follows:
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|----------------------|-------|---------------------------|
| (a) Registration fee | - Rs. | 4,000.00 (non refundable) |
| (b) Examination fees | - Rs. | 10,500.00 |
- (candidates from non-state sector will be charged 50% more of the above listed fees)
14. Eligible candidates should obtain the prescribed application forms from the Examinations Branch, Postgraduate Institute of Medicine on payment of Rs. 1000/- or have it downloaded from the PGIM website www.cmb.ac.lk/pgim. Requests for application and other details by post should accompany a SASE 9” x 4” in size and a money order for Rs. 1000/- drawn in favor of the Postgraduate Institute of Medicine and payable at the Cinnamon Gardens Post Office, Colombo 7. The envelope should be marked **“Application for Selection Examination for enrolment to the Postgraduate Diploma in Family Medicine”** at the top left hand corner.
15. Completed applications with **every cage duly filled** should be forwarded through the Head of Department, confirming that the applicants if selected would be released for postgraduate training in the PGIM. The applications should reach the Senior Asst. Registrar/Examinations, Postgraduate Institute of Medicine, 160, Norris Canal Road, Colombo 7 on or before **16 January 2015. Incomplete applications and late applications will not be considered under any circumstances.**
16. The selected candidates should report to the training unit allocated to him/her within one month on receipt of the letter of selection to the training programme and allocation to the training unit.

17. Please bring the contents of the Circular Letter to the notice of all medical officers concerned in your department/division/faculty.
18. Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in MOH website – www.health.gov.lk
19. The unofficial results of the examination will be only released following approval by the Board of Management. However for the results to be valid and official the **Senate of the University should approve the results.**
20. The candidates will be issued an “**Examination Feedback Form**” with the admission documents and this should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination.** If the form is not returned it will be assumed that you do not have any concerns regarding the examination and it was conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results nor will these be investigated by the PGIM.**

Professor H. Janaka de Silva
Director, PGIM

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1. Secretary, Ministry of Health & Nutrition.
 2. Director General of Health Services.
 3. DDGHS/Medical Services.
 4. Registrar, Sri Lanka Medical Council.
 5. Secretary of Board of Study in Family Medicine.
 6. Hony. Secretary, Sri Lanka College of General Practitioners.
 7. Hony. Secretary, GMOA.