

My No.PGIM/EX/12/SE/PGD/HSDM (15)  
Postgraduate Institute of Medicine,  
160, Norris Canal Road,  
Colombo 7.  
26<sup>th</sup> August 2015

To : Director/NHSL, Colombo,  
Directors/MSS of Teaching/General Hospitals,  
Provincial Directors of Health Services,  
Deans of Faculties of Medicine/Medical Sciences,  
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,  
Sri Jayewardenepura,/Rajarata/EUSL/KDU  
Director Medical Services, Sri Lanka Army / Navy / Air Force  
Director/Police Hospital

**SELECTION EXAMINATION FOR ENROLMENT TO THE IN-SERVICE  
TRAINING PROGRAMME IN POSTGRADUATE DIPLOMA IN HEALTH SECTOR  
DISASTER MANAGEMENT - DECEMBER 2015**

1. The above examination is scheduled to commence on **4<sup>th</sup> December 2015**.
2. Applications are invited by me from medical officers in the state and non-state sectors possessing the following requirements to sit the Selection Examination for enrolment to the in-service training programme in Postgraduate Diploma in Health Sector Disaster Management.
  - (a) A medical degree registered with the Sri Lanka Medical Council;
  - (b) satisfactory completion of internship acceptable to the Sri Lanka Medical Council;
  - (c) satisfactory completion of one year of post internship in medical practice in a University/Public Sector Institution/Private Sector (see item 6) in Sri Lanka acceptable to the PGIM as at the date of closure of applications **23<sup>rd</sup> October 2015**.or
  - (d) A Bachelor of Dental Surgery (BDS) degree registered with Sri Lanka Medical Council with three years dental practice after graduation as at the date of closure of applications **23<sup>rd</sup> October 2015**.
3. To be eligible for enrolment to the training programme the applicants should pass the selection examination. The current format of the selection examination is described in the prospectus.
4. The selection examination shall consist of a Theory Paper with 05 Structured Essay Questions. Duration of the paper is (03) three hours.

**Note:**

The criteria prescribed in paragraph (c) must have been satisfied by the applicants by the date of closure of applications, provided that where a short-fall has occurred due to any reasons including sick, maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the Selection Examination.

5. Candidates should obtain a pass mark of 50% or more to be eligible to be admitted to the training programme.
6. **15 candidates** from the **Ministry of Health (MOH)** who pass the Selection Examination will be enrolled in the training programme. Placements will be made purely in the order of merit. The details are available at the Examination Branch office of the PGIM and on the PGIM website under “General Regulations and Guidelines 2015”. **The 15 MOH candidate’s marks will be taken as a cut-off line and the candidates in sections 8, 9 and 10 will have to obtain a mark similar to this or above to be offered a place in the training programme.**
7. The final number of available training placements will be determined based on the total number of candidates above the cut-off line.
8. All candidates from **State Universities** who are above the cut- off line will be enrolled in the training programme in order of the merit
9. All candidates from the **Armed Forces (including Police)** who are above the cut- off line will be enrolled in the training programme in order of the merit.
10. All **Non-State Sector** candidates who are above the cut- off line will be enrolled in the training programme. They will be placed below the order of merit for candidates from the MOH, State Universities and Armed Forces (including Police) based on the merit within the non-state sector category.
11. Following the examination and release of results the above numbers shall not be changed nor shall requests for such changes be entertained.
12. Each year only the scheduled Selection Examination in the approved examination calendar shall be held. No repeat or additional examinations will be held.
13. The allocation of training units will be done as described in "General Regulations & Guideline - 2015" and according to the approved procedure by the PGIM based on merit. The allocated training unit/s shall not be changed for personal reasons.
14. When a candidate is selected, he/she should register in the same year. If this is not done another eligible candidate will be selected. And the candidate, who refused, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.
15. For all fulltime training programmes fulltime release from Ministry of Health is a prerequisite for enrollment. When relevant it may be necessary to sign a bond before such enrollment if such a requirement has been decided by the Ministry of Health or University.
16. The prescribed fees for the examination for candidates in the state sector are as follows:
  - (a) Registration fee - Rs. 4,000.00 (non refundable)
  - (b) Examination fees - Rs. 11,500.00(candidates from non-state sector will be charged 50% more of the above listed fees)

17. Eligible candidates should obtain the prescribed application forms from the Examinations Branch, Postgraduate Institute of Medicine on payment of Rs. 1000/-. Requests for application form and other details by post, should accompany a SASE 9” x 4” in size. The application form also could be downloaded from the website <http://pgim.cmb.ac.lk/> on payment of Rs. 1000/-. The envelope should be marked **“Application for the Selection Examination for enrolment to the in-service training programme in Postgraduate Diploma in Health Sector Disaster Management”** at the top left hand corner.
18. Completed applications with **every cage duly filled** should be forwarded through the Head of Department, confirming that the applicants if selected would be released for postgraduate training at the PGIM. The applications should reach to the Senior Assistant Registrar/ Examinations, Postgraduate Institute of Medicine, No. 160, Norris Canal Road, Colombo 7 on or before **23<sup>rd</sup> October 2015. Incomplete applications and late applications will not be considered under any circumstances.**
19. The selected candidates shall report to the training unit allocated to him/her within one month on receipt of the letter of selection to the training programme and allocation to the training unit.
20. Please bring the contents of the Circular Letter to the notice of all medical officers / dental surgeons concerned in your department/division/faculty.
21. Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in MOH website - [www.health.gov.lk](http://www.health.gov.lk)
22. The results will be valid and official only after they are approved by the **Senate of the University of Colombo.**
23. The candidates will be issued an **“Examination Feedback Form”** with the admission documents and this should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination.** If the form is not returned it will be assumed that you do not have any concerns regarding the examination and it was conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.

Professor Senaka Rajapakse  
Acting Director/PGIM

- Copies 1. Secretary, Ministry of Healthcare & Nutrition  
2. Director General of Health Services  
3. DDGHS/Medical Services  
4. Registrar, Sri Lanka Medical Council.  
5. Secretary of Specialty Board in Health Sector Disaster Mgt  
6. Hony. Secretary, GMOA