<u>Circular Letter No. ....42..../2018</u>

My No. PGIM/EX/4/PDRH (2018)
Postgraduate Institute of Medicine,
160, Prof. Nandadasa Kodagoda Mw.,
Colombo 7.
02nd May 2018

To : All the prospective Diploma in Reproductive Health trainees

<u>POSTGRADUATE DIPLOMA IN REPRODUCTIVE HEALTH EXAMINATION – JUNE, 2018</u>

1.   The above examination will commence on **06th June, 2018.**

2.   Applications are invited by me from medical officers possessing the following requirements to sit the Postgraduate Diploma in Reproductive Health Examination.

      (a) Satisfactory completion of the 12 modules with at least 80% attendance in each module. The module coordinators must certify attendance.
      (b) Submission of the two audit reports
      (c) Submission of the log book
      (d) Acceptance of the progress reports by the Board of Study

    Note:- Certificates of attendance obtained from each Module Co-ordinators should be attached to the application form.

3.   The examination shall consist of three components. Written, clinical and Oral components.

4.   Please note that candidates are allowed a maximum of six (06) attempts which must be made within a period of 8 years from their first attempt.

5.   Candidates who are eligible to sit the Postgraduate Diploma in Reproductive Health examination are required to be present for the first scheduled examination after completion of the training programme. If a candidate does not apply or does not sit the first scheduled examination, or subsequent scheduled examination for reasons not acceptable to the Board of Study the examination will be counted as an attempt.

6.   The prescribed fees for the examination are as follows :
      (a) Application fee   - Rs.   2,000.00 (Non-refundable)
      (a) Registration fee   - Rs.   5,000.00 (Non-refundable)
      (b) Examination fee   - Rs. 30,000.00
(candidates from non state sector will be charged 50% more of the above listed fee)

Only online payments through the PGIM online portal will be accepted.

7. The application form could be downloaded from our website www.pgim.cmb.ac.lk.

8. Completed applications with **every cage duly filled** should be forwarded through the Head of Department, confirming that the applicants if selected would be released for postgraduate training in the PGIM. The applications should reach the Asst. Registrar/Examinations, Postgraduate Institute of Medicine, 160, Norris Canal Road, Colombo 7 on or before **23 May 2018. Incomplete applications and late applications will not be considered under any circumstances.**

9. Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in MOH website – www.health.gov.lk

10. There shall be **no repeat or additional examinations** which are not scheduled in the approved examination calendar for the year 2018.

11. The results will be valid and official the Senate of the University.

12. The candidates will be issued an **"Examination Feedback Form"** with the admission documents and this should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination.** If the form is not returned it will be assumed that you do not have any concerns regarding the examination and it was conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results nor will these be investigated by the PGIM.**

13. Candidates are requested to visit the PGIM website for further updated details.

Dr. Himani Molligoda
Acting Deputy Director, PGIM

Copy: 1. Secretary, Ministry of Healthcare & Nutrition
      2. Director General of Health Services.
      3. Registrar, Sri Lanka Medical Council.
      4. Secretary of Board of Study in Obstetrics & Gynaecology .
      5. Secretary, College of Obstetricians & Gynaecologists of Sri Lanka
      6. Hony. Secretary, GMOA.
      7. PGIM Library
      8. PGIM Branch Library, Peradeniya.
          Please bring the contents of the Circular Letter to the notice of all medical officers concerned in your department/division/faculty.