

Circular Letter No.73 /2016

My No. PGIM/EX/14/SE/PG/CME(16)
Postgraduate Institute of Medicine,
160, Norris Canal Road,
Colombo 7.
11th July 2016

To : Director/NHSL, Colombo,
Directors/MSS of Teaching/General Hospitals,
Regional Directors of Health Services,
Deans of Faculties of Medicine/Medical Sciences,
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,
Sri Jayewardenepura,

**SELECTION EXAMINATION FOR POSTGRADUATE CERTIFICATE IN MEDICAL
EDUCATION – SEPTEMBER - 2016**

01. The above examination is scheduled to commence on **09th September 2016**.
02. Applications are invited from medical officers in the state and non-state sectors possessing the following requirements to sit the Selection Examination for enrolment to the above examination.
- (a) Hold a medical degree registered with the Sri Lanka Medical Council
 - (b) Complete an internship recognized by the Sri Lanka Medical Council
 - (c) Complete one year work experience in Sri Lanka after internship
- OR**
- (d) Be an academic staff member in a Faculty of Medicine, Dentistry, Veterinary Science or Allied Health Sciences with a degree equivalent to SLQF Level 6 or above; e.g. MBBS, BDS, BVSc, BSc (Hon) or BA (Hon).

Note:

The criteria prescribed in paragraph (c) has to be satisfied by the applicants by the date of closure of applications. Where a short- fall has occurred due to any reasons including sick,maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the Selection Examination.

03. The University Grant Commission has recognized the PGIM Postgraduate Certificate in Medical Education as a suitable induction programme for academic staff in Faculties of Medicine / Dental Sciences and Allied Health Sciences.
04. To be eligible for enrolment to the training programme the applicants should pass the selection examination. The current format of the selection examination is described in the prospectus 2016.
05. The selection examination shall consist of two components, a **Written Paper of 01 hour duration and a Structured Oral Examination of 15 minutes duration per candidate**. The content areas from which the questions are based on is described in the Prospectus 2016.

06. Only the candidates who pass the Selection Examination by obtaining a minimum of 50% of the total aggregate and a minimum of 45% for each of the two components shall be considered for enrolment to the course.
07. All candidates who pass the Selection Examination by obtaining the required pass mark will be enrolled to the training programme.
08. When a candidate is selected, he/she should register in the same year. If this is not done another eligible candidate will be selected. And the candidate, who refused, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.
09. The relevant information of the training programme and Certificate Examination are described in the Prospectus 2016 and other relevant documents. However if amendments have been made following printing of the Prospectus, the circulars with such amendments may be collected from the Examination Branch office of the PGIM. These circulars will also be handed over to the selected candidates at the commencement of the training programme.
10. The prescribed fees for the examination for candidates in the state sector are as follows:

(a) Application fee	- Rs. 1,000.00
(a) Registration fee	- Rs. 4,000.00 (non refundable)
(b) Examination fees	- Rs.11,500.00

(Private candidate will be charged 50% more of the above listed)
11. Eligible candidates should obtain the prescribed application forms from the Examinations Branch, Postgraduate Institute of Medicine on payment of Rs. 1000/- The application form also could be downloaded from our website <http://pgim.cmb.ac.lk/> on payment of Rs. 1000/-. The envelope should be marked **“Application for selection test for enrolment to the training programme in Medical Education”** at the top left hand corner.
12. Completed applications with **every cage duly filled** should be forwarded through the Head of Department, confirming that the applicants if selected would be released for postgraduate training in the PGIM. The applications should reach the Senior Asst. Registrar/Examinations, Postgraduate Institute of Medicine, 160, Norris Canal Road, Colombo 7 on or before **06th August 2016. Incomplete applications and late applications will not be considered under any circumstances.**
13. The selected candidates should report to the training unit allocated to him/her within one month on receipt of the letter of selection to the training programme and allocation to the training unit.
14. Please bring the contents of the Circular Letter to the notice of all medical officers concerned in your department/division/faculty.
15. Please refer to the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in MOH website – www.health.gov.lk
16. The unofficial results of the examination will be only released following approval by the Board of Management. However for the results to be valid and official the **Senate of the University should approve the results.**

17. The candidates will be issued an **“Examination Feedback Form”** with the admission documents and this should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination**. If the form is not returned it will be assumed that you do not have any concerns regarding the examination and it was conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.

Professor Senaka Rajapakse,
Deputy Director, PGIM

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1. Secretary, Ministry of Healthcare & Nutrition
 2. Director General of Health Services
 3. DDGHS/Medical Services
 5. Registrar, Sri Lanka Medical Council.
 6. Secretary of Specialty Board in Medical Education.
 7. Hony. Secretary, GMOA