

Instructions for Online Payments

Step 1 - Register an account (New users)

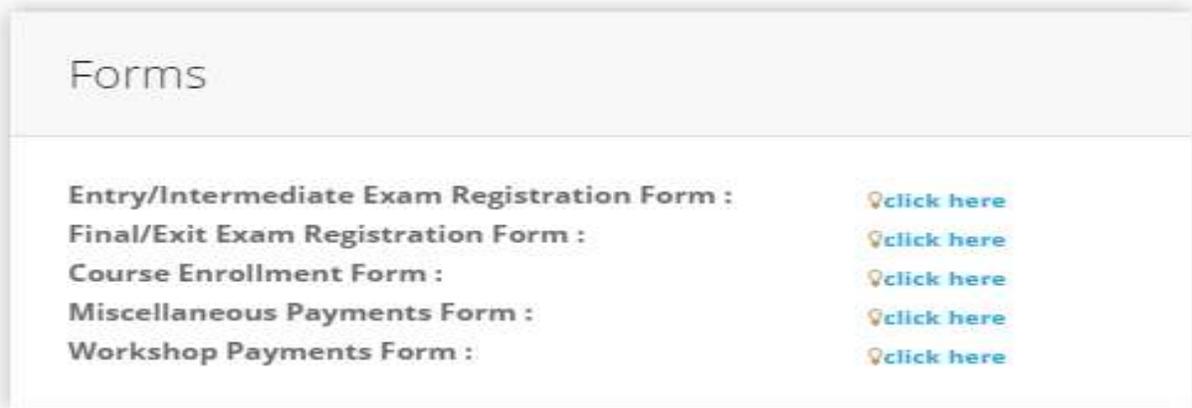
1. If you are a new user, you must register and create a new account
(you need a valid email address for this)
2. After registering your details, you will receive an email with a link and a login password
3. Use the link and the password provided within the email to login to the Payment System
4. At the 1st login, you must change the password accordingly.



The screenshot shows the login interface for the Postgraduate Institute of Medicine, University of Colombo, Sri Lanka. At the top left is the institute's logo. To its right, the text reads "Postgraduate Institute of Medicine" and "University of Colombo, Sri Lanka". Below this, there are two input fields: "E-mail *" and "Password *". Each field has a small icon to its right (a person for email, a lock for password). Below the password field, there are two links: "Don't have an account yet? [Create an account](#)" and "Forgot the password? [Click here](#)". At the bottom right, there is a blue button labeled "Login".

Figure 1: Login Form

2. From the main menu (Figure 2), select the appropriate form and complete accordingly. After completing the form, you can proceed to payment by clicking the 'submit' button. (e.g. please see the sample Entry/Intermediate Exam Registration form as completed in figure 3)



The screenshot shows a "Forms" menu. The title "Forms" is at the top left. Below it, there is a list of five forms, each followed by a "click here" link. The links are highlighted in blue. The list is as follows:

Entry/Intermediate Exam Registration Form :	click here
Final/Exit Exam Registration Form :	click here
Course Enrollment Form :	click here
Miscellaneous Payments Form :	click here
Workshop Payments Form :	click here

Figure 2 : Main Menu

Postgraduate Institute of Medicine
University of Colombo, Sri Lanka

HOME ENTRY EXAM FINAL EXAM ENROLLMENT MISCELLANEOUS WORKSHOPS LOG OUT

Entry/Intermediate Exam Registration

(Selection/Part 1/Part-1A/Part-1B/Modules/Semesters etc)

SLMC ID : 99999

Name with Initials : K.G.K palitha

Degree * : MSC

Course Category * : M.Sc Biomedical Informatics

Exam * : MSc Biomedical Informatics(Selection exam)-Jan, 2017

List of Fees : Fee - Amount
Test fee - 10.00

Exam Payment : 100.00

Total : 110.00

Submit

Figure 3: Entry/Intermediate Exam Registration form(Sample)

3. Click the 'Pay' button in the payment confirmation (figure 4) screen.

Payment Confirmation

E-mail : palitha@pgim.cmb.ac.lk

Transaction ID : PGIM138EE

Amount : 110.00

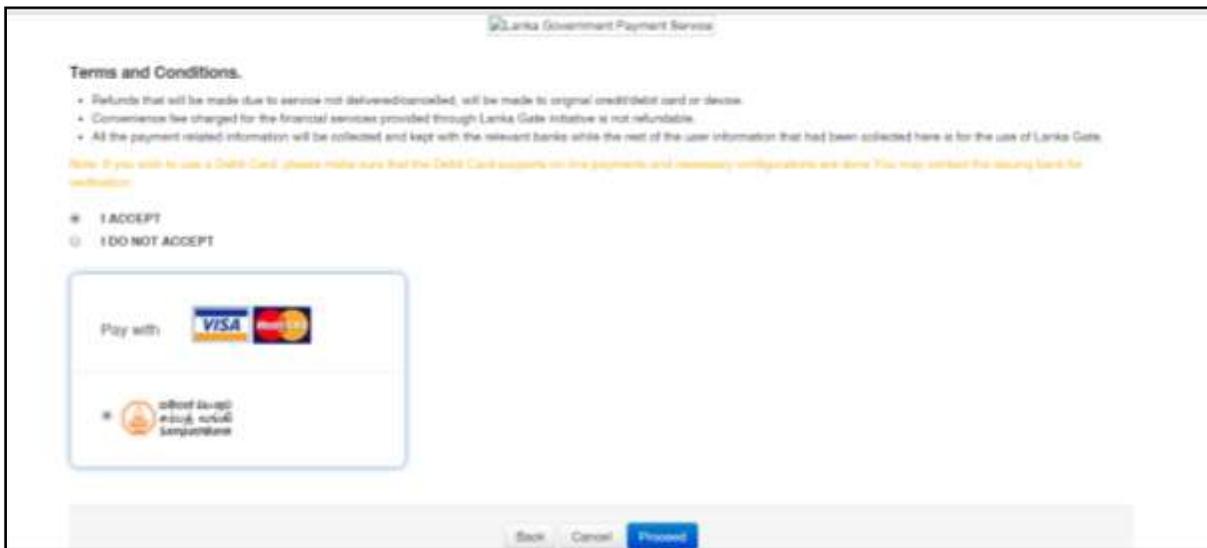
Payment Gateway Service Code : PGIM0001

Cancel Pay

Figure 4: payment Confirmation(Sample)

4. You will now proceed to "Lanka Government Payment Service" as shown in figure 5. Read the 'terms and conditions' and if you wish to proceed with online payment, please select 'I accept' and the Sampath Bank option. Click the Proceed button for the next screen.

Figure 5: Lanka Government Payment Service



5. In the confirm payment screen (Figure 6), you should Click “Pay Now” button.

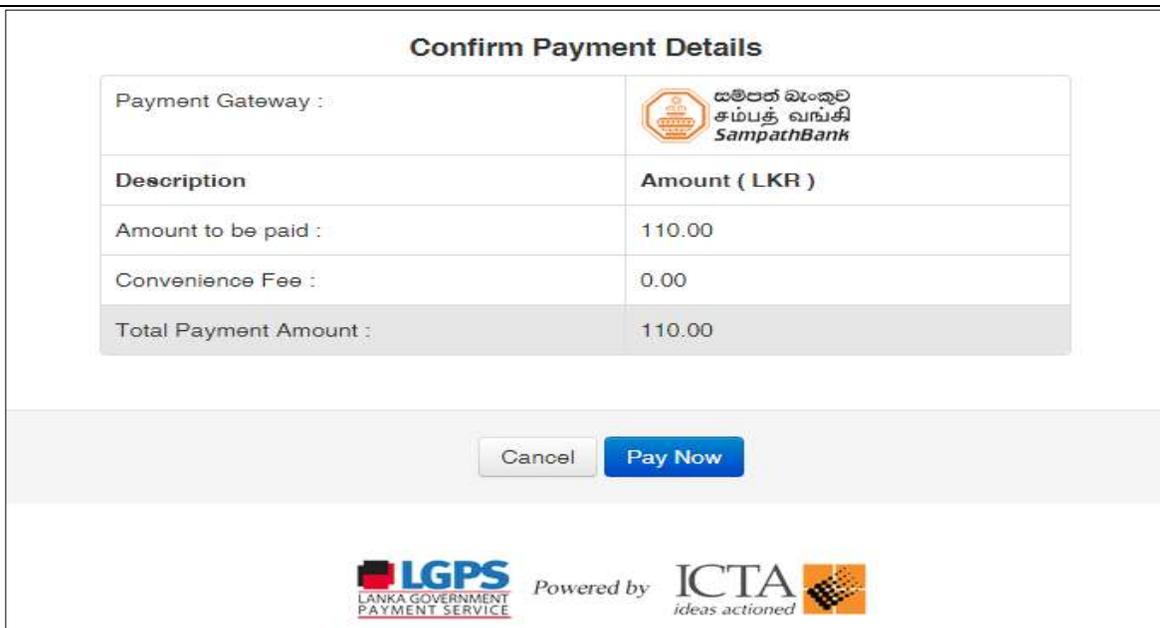


Figure 6: Confirm Payment Details

- When the Sampath Bank payment gateway screen (Figure 7) appears, you should fill in the details accordingly. After completing all the cages, you should press the Pay button to confirm payment. As the payment confirmation might take several seconds, you should not interact with the browser until you see the transaction complete screen.

Webpage to

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சம்பத் வங்கி
SampathBank

Secure Payment Gateway

We accept credit and debit cards from VISA and MasterCard (including Novus).

Card Number * [?]

Expiry Date * MM * YYYY * [?]

CVV2/CVC2 Number * [?]

Name On Card * [?]

E-Mail * [?]

Mobile Number * [?]

Merchant Name PG Institute Of Medicine

Amount LKR 1.00.00

Word Verification * [?]

Pay Cancel

Verified by VISA MasterCard SecureCode

Figure 7 : Sampath Bank Payment Gateway

- You will receive a payment receipt to your email account, if the payment is successful.
- Please refer the Transaction ID in the Payment Receipt, when you communicate with the PGIM.