

DOCUMENTS TO BE SUBMITTED FOR BOARD CERTIFICATION

1. A letter requesting Board Certification.
2. The “paying-in-slip” (pink) duly certified by the bank to confirm payment of the processing fee.
3. Report/s from the overseas trainer to confirm satisfactory completion of overseas training.
4. Report/s from the local trainer to confirm satisfactory completion of local training.
5. Confirmation that the trainee has signed the “Register of Overseas Training” before departure from the country and on arrival in the country with dates.
6. A letter from the employer (DGHS / Vice Chancellor/ Commander of Armed Forces or other) to confirm resumption of duties following completion of all training requirements of the PGIM.
7. A no claim certificate from the Deputy Registrar, PGIM.
8. A no claim certificate from the Librarian, PGIM.
9. A no claim certificate from the Deputy Bursar, PGIM in the case of a recipient of a PGIM Scholarship.
10. A trainee from state sector who has resigned or vacated post before or after returning to the country following overseas study leave should submit a “letter of clearance” from the Head of the relevant institution (DGHS/Vice Chancellor/ Commander of Armed Forces or other) to confirm the repayment of the bond and the settlement of all other dues.
11. Evidence of completion and acceptance of all other requirements stipulated in the prospectus or approved by the Board of Management/Senate as eligibility criteria to sit for the Pre Board Certification Assessment (PBCA) and Board Certification.
12. The Pre Board Certification Assessment (PBCA) report and date of passing the Pre Board Certification Assessment. (applicable to trainees who completed the MD Part II Examination from August 2011 or before this date if stipulated in the relevant prospectus)

Notes:

- On receipt of the above documents, action will be taken to confer Board Certification, which will normally take 4 to 6 months.
- A letter by the Director to certify Board Certification will be issued only after confirmation of the decision by the Board of Management.
- The Formal Certificate will be issued only after confirmation of the decision by the Senate of the University.