

My No.PGIM/EX/12/MSc/Med/Ad (18)
Postgraduate Institute of Medicine,
160, Professor Nandadasa Kodagoda Mawatha,
Colombo 7.
8 May 2018

To : Director/NHSL, Colombo,
Directors/MSS of Teaching/General Hospitals,
Provincial Directors of Health Services,
Deans of Faculties of Medicine/Medical Sciences,
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,
Sri Jayewardenepura/Rajarata/EUSL/KDU

MSc (MEDICAL ADMINISTRATION) EXAMINATION – JULY / AUGUST 2018

1. The above examination will commence on **31st July 2018**. The examination will be held in Colombo.

2. Applications are invited by me from medical officers possessing the following requirements to sit the above examination.

- Successfully completed the training programme conducted by the Board of Study in Medical Administration, PGIM with 80% satisfactory attendance.

Note :- Candidates are required to submit along with the application, the final title of dissertation and name/s of Supervisor/s. The candidates are required to submit a soft copy and three hard copies of the dissertation within one month of completing the written examination. The dissertation will undergo a plagiarism check by the PGIM.

3. The final examination shall consist of three parts.

- (I) Written Examination – 2 Sections A & B
- (II) Dissertation
- (III) Oral Examination

4. A candidate should obtain an overall average score of 50% (500 marks from 1000 marks) and a minimum score of 40% in each Sections A and B of the Written Examination and a minimum of 50% for the Dissertation and a minimum of 40% for the Oral and a minimum of 40% for the Continuous Assessment (*shall not be a requirement for the repeat candidates*) in order to pass the examination.

5. Past Question Papers are available in the PGIM Library.

6. Candidates who are eligible to sit the MSc examination are required to be present for the first scheduled examination after completion of the training programme. If a candidate does not apply or does not sit the first scheduled examination or subsequent scheduled examinations for reason not acceptable to the Board of Study, the examinations will be considered as attempts.

7. Please note that **candidates are allowed 6 attempts only in the MSc which must be made within a period of 8 years from the date of the first examination**. This requirement will not apply to those candidates who have sat the Selection/Part I examination before 1998. However, after failing the fifth attempt the candidate should undergo a minimum period of one year further training before permitted the sixth attempt.

8. There should be no delay in submitting the dissertation or research report within the stipulated period as prescribed in the prospectus.

9. All candidates who shall pass the MSc examination will be eligible to register for the MD Part I training programme.

10. The prescribed fees for the examination, shall be as follows:

- | | |
|------------------------------------|---------------------------------|
| (a) Registration fee | - Rs. 5,000.00 (non refundable) |
| (b) Examination fees | - Rs. 30,000.00 |
| (c) Assessment fee of dissertation | - Rs. 5,000.00 (non refundable) |
| (d) Application fee | - Rs. 2,000.00 (non refundable) |
- (Private candidates will be charged 50% more on each fee of the PGIM)

Only online payment through the PGIM online portal will be accepted.

11. The application form can be downloaded from the website www.pgim.cmb.ac.lk.

12. The applications should reach the Assistant Registrar/ Examinations, PGIM. No. 160, Professor Nandadasa Kodagoda Mawatha, Colombo 7 on or before **22nd June 2018**. The envelope should be marked **"Application for the MSc (Medical Administration) Examination"** at the top left hand corner. **Incomplete applications and late applications will not be considered under any circumstances.**


13. Please refer to the new regulations laid down by Ministry of Health regarding release of Medical Officers to Department of Health in MOH website - www.health.gov.lk.

14. Please bring the contents of the Circular to the notice of all medical officers concerned in your department/division/faculty.

15. **There shall be no repeat or additional examinations which are not scheduled in the approved examination calendar for the year 2018.**

16. The results will be valid and official after confirmation by the **Senate of the University**.

17. The candidates will be issued an **"Examination Feedback Form"** with the admission documents and this should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination**. If the form is not returned it will be assumed that you do not have any concerns regarding the examination and it was conducted according to the Prospectus/rules/regulations of the PGIM. **No complaints or concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.


Professor Senaka Rajapakse
Deputy Director / PGIM

Professor Senaka Rajapakse
MD, FRCP, FACP
Deputy Director
Postgraduate Institute of Medicine
University of Colombo.

- Copies:
1. Secretary, Ministry of Healthcare & Nutrition
 2. Director General of Health Services
 3. Registrar, Sri Lanka Medical Council
 4. Secretary of Board of Study in Med. Admin.
 5. Hony. Secretary, Sri Lanka College of Med. Admin.
 6. Hony. Secretary, GMOA
 7. PGIM Library
 8. PGIM Branch Library, Peradeniya.