

**Circular Letter No.110/ 2024**

My No. PGIM/EX/13/PGD/Med /Micro ('25)  
Postgraduate Institute of Medicine,  
160, Prof. Nandadasa Kodagoda Mw,  
Colombo 7.  
09th December 2024

To: Deputy Director General/ NHSL, Colombo,  
Directors/MSS of Teaching/General Hospitals,  
Regional Directors of Health Services,  
Deans of Faculties of Medicine/Medical Sciences,  
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,  
Sri Jayewardenepura/Eastern/Rajarata/Sabaragamuwa/Wayamba/KDU  
Director/MRI,

**POSTGRADUATE DIPLOMA IN MEDICAL MICROBIOLOGY EXAMINATION**  
**JANUARY 2025**

1. The above examination will commence on **Wednesday, 22<sup>nd</sup> January 2025.**
2. Applications are invited by me from medical officers possessing the following requirements to sit the examination.
  1. Show at least 80% attendance in;
    - a) The classes conducted in each of the 10 modules in the taught course
    - b) The period of in-service training in one or more hospital laboratories
    - c) The monthly classes conducted during the period of in-service training
  - II. Obtain a satisfactory progress report from the assigned trainer(s) for in-service training
  - III. Submit a duly completed portfolio
3. The examination consists of three components, **Theory Component** (MCQ and Structured Essay Paper), **Practical Component** (OSPE and the laboratory procedures in bacteriology tested over 2 half-days) and **Portfolio Assessment**.
4. A candidate must obtain a minimum of 50% or more for the theory component (MCQ and Structured Essay Paper), a minimum of 50% or more for the practical component (OSPE and Practical Examination) and a total average of a minimum of 50% or more to pass the examination.
5. The prescribed fees for the examination shall be, as follows:

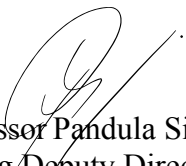
(a) Application fee	- Rs.	6,500.00 (Non refundable)
(b) Registration fee	- Rs.	14,000.00 (Non refundable)
(c) Examination fees	- Rs.	74,500.00
(d) Portfolio Assessment fee	- Rs.	15,000.00 (Non refundable)

**Only online payment through the PGIM online portal will be accepted by the PGIM**

(Candidates from non-state sector will be charged 50% more of the above listed fees)

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6. Please note that a candidate must complete the Diploma within six (06) attempts in not more than 8 years from the date of passing the selection examination.
7. The application form also could be downloaded from our website [www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk).
8. All examination applications and other documents will be collected through a Google form <https://forms.gle/M9FeushWrrsAvnpu5> on or before **23<sup>rd</sup> December 2024**. Candidates have to use the email accounts created by the PGIM to access the Google form. The exam application with all relevant documents must be attached as a **single pdf** document since this portal does not allow uploading of multiple documents. **Please note that incomplete, handwritten, late submission and application sent via email will not be accepted.**
9. Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in MOH website – [www.health.gov.lk](http://www.health.gov.lk).
11. Each year only the scheduled examination in the approved examination calendar shall be held. No repeat or additional examinations will be held.
12. The results will be valid and official after confirmation by the Senate of the University.
13. The candidates will be issued an **“Examination Feedback Form”** with the admission documents. Feedback in Part II should be limited to concerns, if any, regarding the conduct of the examination (eg. perceived biases, discriminatory behaviour, harassment, intimidation) and **NOT** regarding the format or content of the examination. The form should be sent back to the Director/PGIM under confidential cover **within 48 hours after conclusion of the examination. No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM. The results will be valid and official after confirmation by the Senate of the University.
14. Candidates are requested to visit the PGIM web site [www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk) for further updated details.
15. Please bring the contents of this Circular to the notice of all medical officers concerned in your department/division/faculty.



Professor Pandula Siribaddana  
Acting Deputy Director, PGIM  
For Director