

**Circular Letter No. 132 / 2018**

My No. PGIM/EX/7/MD/CM/II (18)  
Postgraduate Institute of Medicine,  
160, Prof Nandadasa Kodagoda Mawatha,  
Colombo 7.  
28<sup>th</sup> December 2018

To : DDG-PHS,

Directors/Epidemiological Unit/MCH/Special Campaigns,  
Director/NHSL, Colombo,  
Directors/MSs of Teaching/General Hospitals,  
Provincial Directors of Health Services,  
Deans of Faculties of Medicine/Medical Sciences,  
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya, Sri Jayewardenepura,

**MD (COMMUNITY MEDICINE/COMMUNITY DENTISTRY) BY THESIS EXAMINATIONS –  
MAY, 2019 (2015 PROSPECTUS )**

1. The above examinations will commence on **13<sup>th</sup> May 2019** at the PGIM.
2. Applications are invited by me from medical officers/dental surgeons who have satisfied the following requirements:
  - a. Satisfactory completion of MD theory examination (Component 1).
  - b. Satisfactory completion of the portfolio (Component 2).
  - c. Satisfactory completion of Component 3
  - d. Satisfactory completion of Strands 1 and 2
  - e. At least 80% attendance in each of the Components and Strands.
  - f. Satisfactory progress reports.
  - g. Satisfactory Peer team rating reports.
3. **You are required to give notice of your intention to enter the examination through your supervisor/s on or before 5<sup>th</sup> February 2019.** The final title of your thesis and the name/s of your supervisor/s should also be indicated for consideration by the Board of Study.
4. Please note that candidates are required to submit the MD thesis **on or before 3.00 p.m. by 1<sup>st</sup> April 2019** with the completed application. **No extension of time will be allowed under any circumstances.** The thesis has to be submitted in triplicate in loose bound form with a soft copy (CD) in the first instance.
5. The allocation of Post MD training units will be done as described in “General Regulation and Guidelines – 2018 and according to the approved procedure by the PGIM based on merit. The allocated training units shall not be changed for personal reasons.
6. The candidates should commence the overseas training within five years after passing the MD examination and if not the date of Board Certification will be delayed.
7. The minimum duration of Post MD training required to be eligible for Board Certification shall be one year local and one year overseas.
8. Following the completion of prescribed requirements for Board Certification including overseas training, the prospective trainee should apply for Board Certification with the relevant documents within one month following the completion of such requirements. If this is not followed, the date of Board Certification will be delayed.

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9. The prescribed fees for the examination, shall be as follows :-
- |                      |                                  |
|----------------------|----------------------------------|
| (a) Registration fee | - Rs. 6,000.00 (Non refundable)  |
| (b) Application Fee  | - Rs. 3,000.00 (Non refundable)  |
| (b) Examination fees | - Rs. 59,000.00                  |
| (c) Assessment fee   | - Rs. 26,500.00 (Non refundable) |

**Only online payments through the PGIM Online portal will be accepted.**

10. Candidates who are submitting notice of intention to enter the examination **should pay the Registration and Examination fees** and produce the receipt to the Examination Branch of the PGIM with the **“Notice of your intention” to enter the examination on or before 5<sup>th</sup> February 2019.**
11. If the PGIM does not receive the payment slip before the said date it will be assumed that you will not be sitting the forthcoming examination that will be scheduled from **13<sup>th</sup> May 2019.**
12. **The assessment fee of Rs. 26,500.00 should be paid and receipt submitted along with the Application form on or before 5<sup>th</sup> March 2019.**
13. The application form can also be downloaded from the website [www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk).
14. Completed applications with **every cage duly filled** should be forwarded through the Head of Department. The envelope should be marked **“Application for MD (Community Medicine/Community Dentistry) Thesis Examination May 2019” (2015 Prospectus)** at the top left hand corner. The applications should reach the Assistant Registrar/Examinations, Postgraduate Institute of Medicine, 160, Prof Nandadasa Kodagoda Mawatha, Colombo 7 on or before **5<sup>th</sup> March 2019. Incomplete applications and late applications will not be considered under any circumstances.**
15. Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers/Dental Surgeons of Department of Health. website - <http://www.health.gov.lk/en/>
16. Please bring the contents of the Circular Letter to the notice of all medical officers/dental surgeons concerned in your department/division/faculty.
17. **There shall be no repeat or additional examinations which are not scheduled in the approved examination calendar for the year 2019.**
18. The results will be valid and official after confirmation by the Senate of the University.
19. The candidates will be issued an **“Examination Feedback Form”** with the admission documents. Feedback in Part II should be limited to concerns; if any, regarding the conduct of the examination (eg . perceived biases, discriminatory behavior, harassment, intimidation) and **NOT** regarding the format or content of the examination. The form should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination. No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results,** nor will these be investigated by the PGIM.

20. Candidates are requested to visit the PGIM website for further updated details.



Professor Senaka Rajapakse  
Acting Director, PGIM

- C.c. 1. Secretary, Ministry of Healthcare and Nutrition
2. Director General of Health Services
  3. Registrar, Sri Lanka Medical Council
  4. Secretary of Board of Study in Community Medicine
  5. Hony. Secretary, GMO
  6. PGIM Branch Library, Peradeniya