



**POSTGRADUATE INSTITUTE OF MEDICINE**  
**UNIVERSITY OF COLOMBO**



**VACANCIES**

The Postgraduate Institute of Medicine, University of Colombo will entertain applications from suitably qualified persons for the following posts up to **01.04.2019**

**01. Post: Management Assistant (Store-keeping) Grade III**

**Qualifications:**

(1) Should have passed the G.C.E.(O/L) Examination in six (06) subjects at one sitting with credit passes in :-

- i. Sinhala Language/ Tamil Language
- ii. English Language/ English Literature
- iii. Mathematics

**AND**

(2) Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General papers) at one sitting.

Preference will be given to those who possess the following:

(a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

**AND**

(b) Two years of experience in the use of computer application packages

**Post Specific Qualifications**

In addition to the above qualifications the following additional qualification is also needed for the above post.

One year experience in Store-keeping and/or a pass in the subject of Commerce at the G.C.E. (Ordinary Level) Examination or in the subject of Accountancy at the G.C.E. (Advanced Level) Examination.

**Note :** A Security Deposit to be furnished as determined by the UGC/Higher Educational Institution.

**Salary Scale:** U MN1(III)

Rs. 30,725-17x300-35,825 p.m. as at 01.01.2020 (will be placed on the relevant scale for 2019)

**Selection :** By written examination and interview.

**02. Post: Technical Officer (ICT) Grade III**

**Qualifications:**

- i. Should pass in three (3) subjects at the G.C.E. (A/L) examination in one sitting in Science Subjects in the Science Stream; Subject combination/s to be decided by the Faculty concerned upon the recommendation of the Department.

**AND**

- ii. Having obtained a certificate of proficiency not below than the N.V.Q. Level 5 issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the field of Information Communication and Multimedia Technology/Information and Communication Technology/ Information Technology or Equivalent

Preference will be given for those who have work experience in ICT.

**Salary Scale:** U MT I(III)

Rs. 31,625 – 7x300; 10x355 – 37,275 p.m. as at 01.01.2020 (will be placed on the relevant scale for 2019)

**Selection :** By Written and/or practical test and an interview.

Application forms and relevant details can be obtained from the Deputy Registrar, Postgraduate Institute of Medicine, No.160, Prof. Nandadasa kodagoda Mawatha, Colombo 07 by personally calling over or downloaded from the PGIM web site (<http://pgim.cmb.ac.lk>). Those who wish to apply for more than one post should apply in separate form for each post.

Duly completed applications should be forwarded with copies of relevant certificates under registered post to reach the **Director, Postgraduate Institute of Medicine, No. 160, Prof. Nandadasa Kodagoda Mawatha, Colombo 07** on or before **01.04.2019**. The Post applied for should be indicated on the top left-hand corner of the envelope.

Applicants who are employees of Government Departments, State Corporations and Statutory Bodies should forward their applications through the Heads of their respective institutions, but may send an advance copy in the first instance. However, no such applicant will be considered for appointment, if the application has not been forwarded through the respective Head of the state Institution.

**The PGIM reserves the right to shortlist applicants.**

Applications received after the closing date will not be considered. Incomplete applications and applications made without using prescribed format will be rejected.

Director,  
Postgraduate Institute of Medicine,  
No. 160, Prof. Nandadasa Kodagoda Mawatha,  
Colombo 07

18.03.2019