



# Postgraduate Institute of Medicine

University of Colombo, Sri Lanka



22.06.2020

## NOTICE

### TO ALL PGIM TRAINEES

I am pleased to inform you that the PGIM is now open and in operation in accordance with the health measures and good health practices recommended in view of the COVID19 situation. Our team is now engaged in regular activities and trying our best to clear the path for your postgraduate qualifications. However in such a scenario all PGIM trainees are expected to strictly adhere into following;

- Although the PGIM is open, trainees are not permitted to enter the premises physically unless it is essential. In such a case, the trainee needs to obtain prior approval from the Director/PGIM via email.
- The mode of communication is electronic. Trainees are strictly advised to use their official PGIM email addresses for the communication from 1<sup>st</sup> July 2020. Trainees who do not have a PGIM email account, please make a request for one using this link: <https://pgim.cmb.ac.lk/index.php/pgim-email/>
- All requests and correspondences to the Boards of Study/Specialty Boards must be in the form of soft copies. These documents should be emailed to the Director PGIM ([director@pgim.cmb.ac.lk](mailto:director@pgim.cmb.ac.lk)).
- Only bulky documents which cannot be sent as email attachments are allowed to hand over to the Security Officer in the PGIM (Main Premises). However, the trainee should inform the PGIM about the hand delivered document by email to the Director/PGIM.
- All meetings including Boards of Study/Specialty Boards, Allocation meetings etc. will continue via Zoom until further notice. Physical gatherings are not permitted without a prior approval.
- All lectures will be conducted via Zoom until further notice.
- All PGIM Examinations are scheduled to recommence from 1<sup>st</sup> July 2020. The amended Examination Calendar has been published on the PGIM website.
- Senior Registrars who need to report after prescribed overseas training are not expected to appear physically at the PGIM in order to sign the book. Instead, please inform the Director PGIM via email.

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