

**Circular Letter No. 004 / 2021**

My No.PGIM/EX/12/PGD/HSDM ('21)  
Postgraduate Institute of Medicine,  
160, Professor Nandadasa Kodagoda Mawatha,  
Colombo 7.  
04 January 2021

To : Director/NHSL, Colombo,  
Directors/MSS of Teaching/General Hospitals,  
Provincial Directors of Health Services,  
Deans of Faculties of Medicine/Medical Sciences,  
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,  
Sri Jayewardenepura/Rajarata/EUSL/KDU

**POSTGRADUATE DIPLOMA IN HEALTH SECTOR DISASTER MANAGEMENT**  
**EXAMINATION- MARCH 2021**

1. The above examination will commence on **8 March 2021**.
2. Applications are invited from medical officers possessing the following requirements to sit the above examination.

- Obtaining a minimum of 30 credits by attending teaching activities described in the page 8 of prospectus 2012
- Submission of satisfactory progress reports
- Obtaining a minimum of 80% attendance for the theory component (class room sessions)
- Submission of the research report

**Note :-** Candidates are required to submit the soft copy on or before **8 March 2021**. The research project report will undergo a plagiarism check by the PGIM.

3. The examination shall consist of four (04) components, i.e. Theory Paper, Practical Examination, Viva Voce & Evaluation of the research project report.

4. In order to pass the examination a candidate should obtain: 50% or more of the grand total and 50% or more for theory and 50% or more for the practical examination & 50% or more for the research project.

5. Please note that **candidates are allowed 6 attempts only in the Diploma which must be made within a period of 8 years from the date of the first examination**. However, after failing the fifth attempt the candidate should undergo a minimum period of one year further training before being permitted the sixth attempt. These requirements will not apply to those candidates who have sat the Selection/Part I examination before 1998

6. The prescribed fees for the examination, shall be as follows:

- |   |                                 |
|---|---------------------------------|
| (a) Application fee   | - Rs. 3,500.00 (non refundable) |
| (b) Registration fee  | - Rs. 8,000.00 (non refundable) |
| (c) Examination fees  | - Rs. 43,500.00                 |
| (d) Assessment fee for<br>Research Project Report                     | - Rs. 8,000.00 (non refundable) |
| (Private candidates will be charged 50% more of the above stated fee) |                                 |

**Only online payment through the PGIM online portal will be accepted by the PGIM.**

7. The application form can be download from our website [www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk).
8. Applications with **every cage duly filled** should be forwarded through the Head of Department to reach the Assistant Registrar / Examinations, Postgraduate Institute of Medicine. All the candidates **should send the scan copy of your application** after obtaining all the signatures of relevant authorities to [exam@pgim.cmb.ac.lk](mailto:exam@pgim.cmb.ac.lk) and applicants are recommended to send the hard copy of the application to the Assistant Registrar/Examinations, Postgraduate Institute of Medicine, 160 Professor Nandadasa Kodagoda Mawatha, Colombo 07 on or before **1<sup>st</sup> February 2021**. **If you are unable to send the hard copy of the application, please mention the fact in the same email. Incomplete, handwritten and late applications will not be considered under any circumstances.**
9. Please refer to the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in MOH website - [www.health.gov.lk](http://www.health.gov.lk).
10. Please bring the contents of the Circular to the notice of all medical officers concerned in your department/division/faculty.
11. There shall be **no repeat or additional examinations** which are not scheduled in the approved examination calendar for the year 2021.
12. The results will be valid and official after confirmation by the **Senate of the University**.
13. The candidates will be issued an **“Examination Feedback Form”** with the admission documents. Feedback in Part II should be limited to concerns, if any, regarding the conduct of the examination (eg. perceived biases, discriminatory behaviour, harassment, intimidation) and **NOT** regarding the format or content of the examination. The form should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination. No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.
14. Candidates are requested to visit the PGIM website [www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk) for further updates.



Dr. S Sivaganesh  
Deputy Director/PGIM