

Circular Letter No:32/2021

My No.PGIM/EX/12/MSc/Med/Ad (21)
Postgraduate Institute of Medicine,
160, Professor Nandadasa Kodagoda Mawatha,
Colombo 7.
16 March 2021

To : Director/NHSL, Colombo,
Directors/MSS of Teaching/General Hospitals,
Provincial Directors of Health Services,
Deans of Faculties of Medicine/Medical Sciences,
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,
Sri Jayewardenepura/Rajarata/EUSL/KDU

MSc (MEDICAL ADMINISTRATION) EXAMINATION – JUNE 2021

1. The above examination will commence on **2nd June 2021**. The examination will be held in Colombo.
2. Applications are invited by me from medical officers possessing the following requirements to sit the above examination.
 - Successfully completed the training programme conducted by the Board of Study in Medical Administration, PGIM with 80% satisfactory attendance.
- Note :-** Candidates are required to submit the final title of dissertation and name/s of Supervisor/s along with the application and soft copy of the dissertation within one month of completing the written examination. The dissertation will undergo a plagiarism check by the PGIM.
3. The final examination shall consist of three parts.
 - (I) Written Examination – 2 Sections A & B
 - (II) Dissertation
 - (III) Oral Examination
4. A candidate should obtain an overall average score of 50% (500 marks from 1000 marks) and a minimum score of 40% in each Sections A and B of the Written Examination and a minimum of 50% for the Dissertation and a minimum of 40% for the Oral and a minimum of 40% for the Continuous Assessment (*shall not be a requirement for the repeat candidates*) in order to pass the examination.
5. Past Question Papers are available in the PGIM Library.
6. Candidates who are eligible to sit the MSc examination are required to be present for the first scheduled examination after completion of the training programme. If a candidate does not apply or does not sit the first scheduled examination or subsequent scheduled examinations for reason not acceptable to the Board of Study, the examinations will be considered as attempts.
7. Please note that **candidates are allowed only 6 attempts at the MSc examination which must be completed within a period of 8 years from the date of the first examination**. However, after failing the fifth attempt the candidate should undergo a minimum period of one year further training before permitted the sixth attempt. These requirements will not apply to those candidates who have sat the Selection/Part I examination before 1998.
8. There should be no delay in submitting the dissertation or research report within the stipulated period as prescribed in the prospectus.

9. All candidates who shall pass the MSc examination will be eligible to register for the MD Part I training programme.

10. The prescribed fees for the examination, shall be as follows:

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|------------------------------------|---------------------------------|
| (d) Application fee | - Rs. 3,500.00 (non refundable) |
| (a) Registration fee | - Rs. 8,000.00 (non refundable) |
| (b) Examination fees | - Rs. 43,500.00 |
| (c) Assessment fee of dissertation | - Rs. 8,000.00 (non refundable) |
- (Private candidates will be charged 50% more on each fee of the PGIM)

Only online payment through the PGIM online portal will be accepted.

11. The application form can be downloaded from the website www.pgim.cmb.ac.lk.

12. Applications with **every cage duly filled** should be reach the Assistant Registrar / Examinations, Postgraduate Institute of Medicine. All the candidates **should send the scan copy of your application** after obtaining all the signatures of relevant authorities to exam@pgim.cmb.ac.lk and applicants are recommended to send the hard copy of the application to the Assistant Registrar/Examinations, Postgraduate Institute of Medicine, 160 Professor Nandadasa Kodagoda Mawatha, Colombo 07 on or before **3rd May 2021**. **If you are unable to send the hard copy of the application, please mention the fact in the same email. Incomplete, handwritten and late applications will not be considered under any circumstances.**

13. Please refer to the new regulations laid down by Ministry of Health regarding release of Medical Officers to Department of Health in MOH website - www.health.gov.lk.

14. Please bring the contents of the Circular to the notice of all medical officers concerned in your department/division/faculty.

15. **There shall be no repeat or additional examinations which are not scheduled in the approved examination calendar for the year 2021.**

16. The results will be valid and official after confirmation by the **Senate of the University**.

17. The candidates will be issued an “**Examination Feedback Form**” with the admission documents. Feedback in Part II should be limited to concerns, if any, regarding the conduct of the examination (eg. perceived biases, discriminatory behaviour, harassment, intimidation) and **NOT** regarding the format or content of the examination. The form should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination. No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.

18. Candidates are requested to visit the PGIM website (<http://pgim.cmb.ac.lk>) for further updates.



Dr. S Sivaganesh
Deputy Director / PGIM