

**Circular Letter No 41/2021**

My No. PGIM/EX/11/SE/DHDP (21)  
Postgraduate Institute of Medicine,  
160, Prof.Nandadasa Kodagoda Mawatha,  
Colombo 7.  
6<sup>th</sup> May, 2021

To : Director/NHSL, Colombo,  
Directors/MSS of Teaching/General Hospitals,  
Regional Directors of Health Services,

Deans of Faculties of Medicine/Dental Sciences/Medical Sciences,  
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,  
Sri Jayewardenepura.  
Director, Dental Institute, Colombo,

**SELECTION EXAMINATION FOR THE POSTGRADUATE DIPLOMA IN  
HOSPITAL DENTAL PRACTICE (Pg.DHDP) – 2021**

1. The above examination is scheduled to commence on **21<sup>st</sup> June, 2021.**
2. Applications are invited by me from dental officers possessing the following minimum requirements to sit the above examination.
  - a. A dental degree registered with the Sri Lanka Medical Council **and**
  - b. Satisfactory Completion of a minimum of six (06) years in the department of health Services or defense services on or before the closing date for submission of applications for the selection examination i.e. **31<sup>st</sup> May, 2021.**

Note: The criteria prescribed in paragraph (b) must have been satisfied by the applicants as at the date of closure of applications, provided that Where a short- fall has occurred due to any reasons including sick ,maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the Selection Examination.

3. The applicants to be eligible for enrolment to the training programme should pass the selection examination. The current format of the selection examination for the perusal of applicants is described in the prospectus 2020 and relevant examination documents are available on the PGIM website
4. The content areas from which the questions are based on is described in the prospectus.
5. The candidates who pass the selection examination by obtaining 50% or above from the overall marks only shall be considered for enrolment to the course.
6. **No candidates from the non state sector will be selected for the course.**

7. Each year only the scheduled Selection Examination in the approved examination calendar shall be held. No repeat or additional examinations will be held.
8. For all fulltime training programmes fulltime release from Ministry of Health is a prerequisite for enrollment. When relevant, it may be necessary to sign a bond before such enrollment if such a requirement has been decided by the Ministry of Health or by Armed Forces.
9. When a candidate is selected, he/she should register in the same year. If this is not done another eligible candidate will be selected. And the candidate, who refused, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.
10. The prescribed fees for the examination, shall be as follows :-
- (a) Registration fee - Rs. 8,000/= (Non Refundable)
  - (b) Examination fees - Rs. 20,000/= (Non Refundable)
  - (c) Application fee - Rs. 3,500/= (Non Refundable)

**Only online payment through the PGIM online portal will be accepted**

11. The application form can be downloaded from our website. [www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk)
12. Applications with every page duly filled should be forwarded through the Head of Department confirming that the applicant if selected would be released for Postgraduate training in the PGIM. All candidates should send scan copy of your application after obtaining all the signatures of relevant authorities to [exam@pgim.cmb.ac.lk](mailto:exam@pgim.cmb.ac.lk) and applicants are recommended to send the hard copy of the application to the Asst. Registrar/Examinations, Postgraduate Institute of Medicine, No. 160, Prof. Nandadasa Kodagoda Mawatha, Colombo 7 on or before **31<sup>st</sup> May 2021**. If you are unable to send the hard copy of the application, please mention the fact in the same email. **Incomplete, handwritten and late applications will not be considered under any circumstances.** Please refer the new regulations laid down by Ministry of Health regarding release of Medical Officers of Department of Health in MOH website.
13. Please bring the contents of the Circular Letter to the notice of all medical/dental officers concerned in your department/division/faculty.
14. There shall be no repeat or additional examinations which are not scheduled in the approved examination calendar for the year 2021.
15. The results will be valid and official after confirmation by the Senate of the University.
16. The candidates will be issued an “**Examination Feedback Form**” with the admission documents. Feedback in Part II should be limited to concerns, if any, regarding the conduct of the examination (eg. perceived biases, discriminatory behaviour, harassment, intimidation) and **NOT** regarding the format or content of the examination. The form should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination. No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.

**17.** A trainee following a PG Certificate or PG Diploma or MSc or MD programme shall not be permitted to sit another selection examination for a PG Certificate or PG Diploma or MSc or MD. If the trainee leaves the course before completion of a programme/course of study, he/she shall not be permitted to sit for another selection examination for a minimum period of two years from the date of leaving the programme/course of study. This rule shall not apply for online and part time courses.

**18.** Candidates are requested to visit the PGIM website ([www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk)) for further updates.

A handwritten signature in blue ink, appearing to read 'S. Sivaganesh', with a horizontal line extending to the right.

Professor S.Sivaganesh  
Deputy Director, PGIM