

**Circular Letter No. 84./2023**

My No. PGIM/EX/11/MD/OD  
Postgraduate Institute of Medicine,  
160, Professor Nandadasa Kodagoda  
Mw., Colombo 07.

19<sup>th</sup> September, 2023

To: Directors/NDTH, Colombo/ IOH, Maharagama  
LRH/TH, Karapitiya/TH, Kandy  
Deans of Faculties of Dental Sciences/ Universities of Peradeniya

**MD (ORTHODONTICS) EXAMINATION, NOVEMBER 2023**

1. The above examination will commence on Monday **6<sup>th</sup> November, 2023. The Examination will be held in the PGIM, Colombo.**
2. Applications are invited for the following requirements to sit the above examination.
  - a.) Satisfactorily completion of 42 months of training as prescribed in the prospectus.
  - b.) A minimum **80% attendance in every component** of training.
  - c.) Satisfactory pre-MD progress reports acceptable to the PGIM
  - d.) A Copy of the completed Case Book acceptable to the Board of Study, PGIM
  - e.) Passed the Mid Course Formative Assessment held during the pre-MD training
  - f.) Submission of the completed Log book along with the case book.
  - g.) All candidates who are eligible to sit the examination must submit **soft copy of the case book with** encompassing the treatment and management of 05 selected cases under the supervision of the Consultant Orthodontist and models relevant to the cases before two months. The case book will undergo plagiarism check by the PGIM.
  - h.) Candidates are required to submit a certified copy of the **Professionalism and Ethics in Medical Practice Strand certificate** issued by the PGIM along with the application.
3. The examination components shall be held web site and marked as stipulated by the prospectus and subsequent amendments displayed in the PGIM web site.
4. Candidates who are eligible to sit the MD (Orthodontics) examination are required to be present for the first scheduled examination after completion of the training programme. If a candidate does not apply or does not sit the first scheduled examination or subsequent scheduled examinations for reasons not acceptable to the Board of Study, the examinations will be counted as attempts.
5. Past question papers are available in the PGIM library website. <https://library.pgim.cmb.ac.lk/>
6. Please note that candidates are allowed only six (06) attempts at the MD Examination which must be completed within a period of eight (08) years from the date of the first Examination. However, after failing fifth (05) attempt the candidate should undergo a minimum period of one year further training before permitted the sixth (06) attempt.
7. Allocation of Post-MD training units will be done as described in "General regulations and guidelines- 2023" and according to the approved procedure by the PGIM website [www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk) . The allocated training units shall not be changed for personal reasons.

8. Post-MD Trainees should commence post-MD overseas training within two (02) years after the expected date of completing local post-MD training. Any delay will be added to the date of effective Board Certification. The trainee status of trainees will be terminated in those who are commencing overseas Post-MD training by more than (04) years after the expected date of completing local post-MD training.
9. Post-MD trainees who delay commencing overseas post-MD training by more than four(4) years after the expected date of completing local Post-MD training will have their trainee status
10. There shall be no delay in submitting the research report within the stipulated period as prescribed in the prospectus. If there is delay, will be added to the Board Certification.
11. The minimum duration of Post MD training required to be eligible for Board Certification shall be one year local and one year overseas. However, the duration may be more than two years in certain specialties and the information is available in the prospectus.
12. The candidates should pass the Pre-Board Certification Assessment to be eligible for Board Certification. The details are available at the PGIM for perusal.
13. The trainees must, within one (01) calendar month of satisfactory completion of the prescribed requirements, apply for Board Certification. All relevant documents must be submitted with the application. Failure to do so will result in a delay of the effective date of Board Certification.
14. The prescribed fees for the examination, shall be as follows:-

(a) Registration fee	Rs. 12,500/= (Non Refundable)
(b) Examination fee	Rs. 114,000/=
(c) Application fee	Rs. 6,500/= (Non Refundable)
(d) Case Book Assessment Rs	6,500/= (Non Refundable)

(candidates from non-state sector will be charged 50% more of the above listed fees)

**only online payments through the PGIM online portal will be accepted**
15. The application form could be downloaded from the website <http://pgim.cmb.ac.lk>
16. All examination applications and other documents are collected through a Google Form <https://forms.gle/oXooBirVqaAnAk4q7> on or before 10<sup>th</sup> October, 2023. All applicants should have to use the email account created by the PGIM. You should attach your exam application with all the relevant documents as a single PDF document since this portal does not allow you to attach multiple documents. **Please note that incomplete, handwritten, late submissions and applications sent via email will not be accepted.**
17. Each year only the scheduled examination in the approved examination calendar will be held. No repeat of additional examinations will be held.
18. Please refer the new regulations laid down by Ministry of Health regarding release of Medical/Dental Officers of Department of Health in MOH website – [www.health.gov.lk](http://www.health.gov.lk)
19. The results will be valid and official after confirmation by the Senate of the University.

20. The candidates will be issued an “**Examination Feedback Form**” with the admission documents. Feedback in Part II should be limited to concerns, if any, regarding the conduct of the examination (e.g. perceived biases, discriminatory behavior, harassment, intimidation) and NOT regarding the format or content of the examination. The form should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination. No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.
21. Please bring the contents of this Circular Letter to the notice of all dental officers concerned in your department/division/faculty.
22. Candidates are requested to visit the PGIM website <https://pgim.cmb.ac.lk/> For further updates.



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