

**Circular Letter No47/ 2024**

My No. PGIM/EX/11/SE/DHDP (24)  
Postgraduate Institute of Medicine,  
160, Prof. Nandadasa Kodagoda Mawatha,  
Colombo 7.  
30 May, 2024

To :

Directors/MSS of Teaching/General Hospitals,  
Regional Directors of Health Services,  
Deans of Faculties of Medicine/Dental Sciences/Medical Sciences, Universities of  
Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya, Sri Jayewardenepura.  
Director, NDTH, Colombo/IOH.Maharagama

**SELECTION EXAMINATION FOR THE POSTGRADUATE DIPLOMA IN  
HOSPITAL DENTAL PRACTICE (PG.DHDP) – 2024 ( PROSPECTUS- 2020)**

1. The above examination is scheduled to commence on **2<sup>nd</sup> July 2024**.
2. Applications are invited by me from dental officers possessing the following requirements to sit the above examination.
  - a. A dental degree registered with the Sri Lanka Medical Council **and**
  - b. Satisfactory Completion of a minimum of six (06) years service after Sri Lanka Medical Council registration on or before the closing date for submission of applications for the selection examination i.e. 20<sup>th</sup> June 2024.

**Note :** The criteria prescribed in paragraph (b) must have been satisfied by the applicant as at the date of closure of applications, provided that where a short- fall has occurred any due to any reason including sick ,maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the selection examination

3. The applicants should pass the selection examination to be eligible for the training programme. The current format of the selection examination is described in the prospectus 2020 and relevant examination documents are available on the PGIM website.
4. The candidates who pass the selection examination by obtaining a pass mark of 50% or more only shall be considered for enrolment to the course.
5. All candidates from the **State Sector** who pass the Selection Examination and **are above the cut-off line** will be enrolled in the training programme.

6. Each year only the scheduled Selection Examination in the approved examination calendar will be held. **No repeat or additional examinations will be held.**
7. The final number of available training placements will be determined based on the total number of candidates above the cut-off line.
8. The allocation of training units will be done as described in :General Regulation and Guidelines 2024” which which is available on the PGIM web site: <http://pgim.cmb.ac.lk/> . The allocated training unit/s shall not be changed for personal reasons.
9. When a candidate is selected, he/she should register in the same year. If a candidate fails to do so ,another eligible candidate will be selected. Any candidate who refuses to register in the current year, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.
10. A fulltime release from the current employer- i.e. Ministry of Health/ Other Government Ministries, Universities or by the armed forces is a prerequisite for enrollment in all fulltime training programmes. It may be necessary to sign a bond before such enrollment if it is required by the candidate’s employer.

11. **The prescribed fees for the examination, shall be as follows :-**

- (a) Registration fee - Rs. 14,000/= (Non Refundable)
- (b) Examination fees - Rs. 34,500/=
- (c) Application fee - Rs. 6,500/= (Non Refundable)

**Note that Only online payment through the PGIM online portal will be accepted**

12. The application form can be downloaded from our website. [www.pgim.cmb.ac.lk/](http://www.pgim.cmb.ac.lk/)
13. The relevant information of the training programme is described in the prospectus and other relevant documents.
14. All the examination applications and other documents will be collected through a google form <https://forms.gle/KKs787ivMVui2gJd9> on or before **20<sup>th</sup> June 2024**. **All applicants should have a Gmail account to access the Google form.** The exam application with all relevant documents must be attached as a single .pdf document since this portal does not allow uploading of multiple documents. **Please note that the Incomplete, handwritten and late applications sent via e-mail will not be accepted.**
15. The candidates will be issued an “**Examination Feedback Form**” with the admission documents. Feedback in Part II should be limited to concerns, if any, regarding the conduct of the examination (eg. perceived biases, discriminatory behaviour, harassment, intimidation) and **NOT** regarding the format or content of the examination. The form should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination**. **No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.
16. The selected candidates should report to the training unit allocated to him/her within one month of receipt of the letter of selection to the training programme and allocation to the training unit.

17. The results will be valid and official after confirmation by the Senate of the University.
18. The orientation programme on 'PGIM library resources and services' is mandatory for all postgraduate trainees who enter PGIM training programmes. Please refer <http://library.pgim.cmb.ac.lk/> for more information.
19. A trainee following a PG Certificate or PG Diploma or MSc or MD programme shall not be permitted to sit another selection examination for a PG Certificate or PG Diploma or MSc or MD . If the trainee leaves the course before completion of a programme/course of study, he/ she shall not be permitted to sit for another selection examination for a minimum period of two years from the date of leaving the programme /course of study. This rule shall not apply for online and part time courses.
20. Please refer the new regulations laid down regarding the release of Medical Officers of Department of Health in MOH Website- [www.health.gov.lk/](http://www.health.gov.lk/)
21. Candidates are requested to visit the PGIM website ([www.pgim.cmb.ac.lk](http://www.pgim.cmb.ac.lk) ) for further updates.
22. Please bring the contents of this Circular Letter to the notice of all dental officers concerned in your department/division/faculty.



Dr Himani Molligoda  
Acting Deputy Director, For Director/PGIM

**PREPARED BY**

Date 28/05/2024 Staff No:.....EX/11.....

Officer/ Exams Signature...



SAR/Exams Signature.....

30.05.2024

**EXAM CIRCULAR APPROVED**

EXAM Selection Exam Pg. Diploma in Hospital Dental Practice- 2024

Signature: ..... Date: .....

Chairman/BOS Dental Surgery

Signature: ..... Date: .....



Secretary/BOS Dental Surgery

Signature:                      Date:              2024