

My No.PGIM/EX/12/SE/PGD/HSDM (24)
Postgraduate Institute of Medicine,
160, Prof. Nandadasa Kodagoda Mawatha,
Colombo 7.
30 September 2024

To : Deputy Director General /NHSL, Colombo,
Directors/MSS of Teaching/General Hospitals,
Provincial Directors of Health Services,
Deans of Faculties of Medicine/Medical Sciences,
Universities of Peradeniya/Colombo/Jaffna/Ruhuna/Kelaniya,
Sri Jayewardenepura,/Rajarata/EUSL/Sabaragamuwa/ Wayamba/KDU

**SELECTION EXAMINATION FOR POSTGRADUATE DIPLOMA IN HEALTH
SECTOR DISASTER MANAGEMENT - DECEMBER 2024**

1. The above examination is scheduled to commence on **4th December 2024**.
2. Applications are invited by me from medical officers in the state and non-state sectors possessing the following requirements to sit the Selection Examination for enrolment to the in-service training programme in Postgraduate Diploma in Health Sector Disaster Management.

- (a) A medical degree registered with the Sri Lanka Medical Council;
- (b) Satisfactory completion of internship acceptable to the Sri Lanka Medical Council;
- (c) Satisfactory completion of one year of post internship in medical practice in a University/Public Sector Institution/Private Sector in Sri Lanka acceptable to the PGIM as at the date of closure of applications. (**4th November 2024**).

OR

- (d) A Bachelor of Dental Surgery (BDS) degree registered with Sri Lanka Medical Council with three years dental practice **following registration with the SLMC** at the date of closure of applications **4th November 2024**. (A copy of the certificate should be attached with the application)

Note:

The criteria prescribed in paragraph (c) and (d) must have been satisfied by the applicants by the date of closure of applications, provided that where a short-fall has occurred due to any reasons including sick, maternity or other leave, the doctor concerned should complete such shortfall in order to become eligible to apply for the Selection Examination.

3. The applicants to be eligible for enrolment to the training programme should pass the selection examination. The current format of the selection examination is described in the prospectus 2012.

4. The selection examination shall consist of a Theory Paper with 05 Structured Essay Questions. Duration of the paper will be (03) three hours.
5. Candidates should obtain a pass mark of 50% or more to be eligible to be admitted to the training programme.
6. Past Question Papers can be downloaded in the PGIM Library. <https://library.pgim.cmb.ac.lk/>
7. Only a maximum of **15 candidates** from the **Ministry of Health (MOH)** who pass the Selection Examination will be enrolled in the training programme. Placements will be made purely in the order of merit. The details are available at the Examination Branch office of the PGIM and on the PGIM website under “General Regulations and Guidelines 2024”. **The 15th MOH candidate’s marks will be taken as a cut-off line and the candidates in sections 9, 10, 11 and 12 will have to obtain a mark similar to this or above to be offered a place in the training programme.**
8. The final number of available training placements will be determined based on the total number of candidates above the cut-off line.
9. All candidates attached to **Other Government Ministries** who pass the selection examination and are above the cut-off line will be enrolled in the training programme in the order of merit.
10. All candidates attached to the **State Universities** who pass the selection examination and are above the cut-offline will be enrolled in the training programme in the order of merit.
11. All candidates from the **Armed Forces (including Police)** who pass the selection examination and are above the cut-off line will be enrolled in the training programme in order of the merit.
12. **All Non – State Sector** candidates who pass the selection examination and who are above the cut-off line will be enrolled in the training programme. They will be placed below the order of merit for candidates from the MOH, Other Government Ministries, State Universities and Armed Forces(Including Police) based on the merit within the non – state sector category.
13. The above numbers shall not be changed nor shall requests for such changes be entertained following the examination and after the release of results.
14. Each year only the scheduled Selection Examination in the approved examination calendar shall be held. **No repeat or additional examinations will be held.**
15. The allocation of training units will be done as described in “General Regulation and Guidelines 2024” which is available on the PGIM web site: <https://pgim.cmb.ac.lk/> The allocated training unit/s shall not be changed for personal reasons.
16. When a candidate is selected, he/she should register in the same year. If a candidate fails to do so, another eligible candidate will be selected. Any candidate who refuses to register in the current year, will not be permitted to register in the programme in a subsequent year with the same results unless a valid medical certificate from a consultant acceptable to the PGIM is submitted.

17. A fulltime release from the candidate's current employer – i.e. Ministry of Health / other Government Ministries, Universities or by the Armed Forces is a prerequisite for enrollment in all fulltime training programmes. It may be necessary to sign a bond before such enrollment if it is required by the candidate's employer.
18. The prescribed fees for the examination for candidates in the state sector are as follows:
 - (a) Registration fee - Rs. 14,000.00
 - (b) Examination fee - Rs. 34,500.00
 - (c) Application fee - Rs. 6,500.00(candidates from non-state sector will be charged 50% more of the above listed fees)

Note that only payments made through PGIM online portal will be accepted.

19. The application form can be downloaded from <https://pgim.cmb.ac.lk/>.
20. All Examination application and other documents will be collected through a Google form <https://forms.gle/2Pj7JndoD5dMUvCJA> on or before **4th November 2024**. All applicants should have a Gmail account to access the Google form. The exam application with all relevant documents must be attached as a single pdf document since this portal does not allow uploading of multiple documents. **Please note that incomplete, handwritten, late submission and application sent via email will not be accepted.**
21. The candidates will be issued an “**Examination Feedback Form**” with the admission documents. Feedback in Part II should be limited to concerns, if any, regarding the conduct of the examination (eg. perceived biases, discriminatory behaviour, harassment, intimidation) and **NOT** regarding the format or content of the examination. The form should be sent back to Director/PGIM under confidential cover **within 48 hours after conclusion of the examination. No concerns regarding the examination will be entertained after 48 hours of conclusion of the examination or following the release of results** nor will these be investigated by the PGIM.
22. The results will be valid and official after confirmation by the **Senate of the University**.
23. The selected candidates shall report to the training unit allocated to him/her within one month on receipt of the letter of selection to the training programme and allocation to the training unit.
24. The orientation programme on ‘PGIM library resources and services’ is mandatory for all postgraduate trainees who enter PGIM training programmes. Please refer <https://librepository.pgim.cmb.ac.lk/handld/1/2146> for more information.
25. A trainee following a PG Certificate or PG Diploma or MSc or MD programme shall not be permitted to sit another selection examination for a PG Certificate or PG Diploma or MSc or MD. If the trainee leaves the course before completion of a programme/course of study, he/she shall not be permitted to sit for another selection examination for a minimum period of two years from the date of leaving the programme/course of study. This rule shall not apply for online and part time courses.
26. Please refer to the new regulations laid down regarding the release of Medical Officers of Department of Health in MOH website - www.health.gov.lk.

27. Candidates are requested to visit the PGIM website <https://pgim.cmb.ac.lk/> for further updates.
28. Please bring the contents of the Circular Letter to the notice of all medical officers concerned in your department/division/faculty.



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For Director